

MINUTES OF THE
NORTHERN COORDINATED ACTION FOR RECYCLING ENTERPRISES
GENERAL BOARD MEETING - DECEMBER 3rd, 2004
CHATEAU LOUIS INN & CONFERENCE CENTRE, EDMONTON, AB.

Attendance:

Pat Jacobs, Vice Chair	County of Grande Prairie No. 1
Lorna Storoschuk, Treasurer	Town of Bonnyville
Linda McDonald	Northern CARE Executive Director
Robert Windrum	Alberta Dairy Council
James Waikle	Town of High Prairie
Chris Kramer	Northern Sunrise County
Rob Smith	Athabasca Regional Waste Management
Edgar Koehler	County of Athabasca
Vern Billey	Smoky Lake County
Barton Coady	Smoky Lake County
Sam Wipf	Town of Valleyview
Jule Asterisk	Lesser Slave Regional Waste Mgmt. Commission
Christine Della Costa	Alberta Environment
Darren Lubeck	North Peace Regional Landfill
Ed Tollefson	M.D. of Greenview
Jim Cheverie	Town of Bonnyville
Heather Wheeliker	AB Environment
Helene Hausler	Smoky River Regional Waste Management
Bonnie Raho	Regional Environment Action Committee
Joan Desjarlais	Elizabeth Metis Settlement
Dennis Wells	Elizabeth Metis Settlement
Ralph Whitford	Town of Lac La Biche
Mary Anne Lehman	Woodlands County
Richard Twach	Woodlands County
Pat Palechuk	Town of Smoky Lake
Eugene Watamaniuk	Town of Smoky Lake
Dennis Reid	Buffalo Lake Metis Settlement
Dareld Cholak	Smoky Lake County
Maxine Fodness	County of St. Paul
Roger Hall	Village of Boyle
Ray Tannas	Village of Boyle
Robert Bouchard	County of St. Paul
Dennis Berghiem	Evergreen Waste Commission
Uli Wolf	Aquatera
Hussein Elkadri	Cold Lake Recycling Centre
Myler Savill	M.D. of Big Lakes
Gordon Mach	County of Grande Prairie
Peter Nykolyshyn	MD 21 of Clear Hills
Myron Goyan	Town of Elk Point
Kathy Miller	Northern Alberta Development Council

1. Call to Order

Vice Chair P. Jacobs called the Meeting to order at 10:00 a.m. and welcomed everyone in attendance. Members in attendance introduced themselves.

2. Roundtable Discussion

As Linda McDonald was detained (with copies of the agendas and minutes), attendees proceeded with Round Table Discussion.

- A) Town of Elk Point
 - still not collecting milk containers
- B) County of Grande Prairie
 - signed up as depot for e-waste
 - waiting to see how it shakes out
 - extended a thank you to all who attended the conference
 - grinding 25,000 cubic metres of wood waste
- C) Cold Lake Recycling Centre
 - have a good system
 - City will be e-waste depot
 - working on school education program
- D) St. Paul Waste Commission
 - Regional Landfill to open January 3
 - 320 acres of land
 - transfer station in place
- E) Village of Boyle
 - curbside pick-up program has reduced waste by 50% at the landfill
- F) Smoky Lake
 - Evergreen transfer station complete
 - holding meetings/presentations on e-waste looking for ideas
- G) Buffalo Lake
 - Landfill site open
 - working on educating community
- H) Town of Smoky Lake
 - looking at different recycling systems
- I) Woodlands County
 - in a holding pattern
 - playing it by ear with regards to e-waste
- J) Town of Lac La Biche
 - Recycling program in place
 - 1 million pounds of waste recycled over last year
 - e-waste - wait and see
 - currently dealing with e-waste through hazardous waste round-up
- K) Elizabeth Settlement
 - currently have a fenced in area they call a landfill
 - looking for contacts for information in the area

- L) Environmental Action Committee
 - joined watershed committee
 - expanding recycling
 - Xerox no longer picking up waste
 - supports product stewardship
- M) Bonnyville
 - aggressive recycling program in place
- N) M.D. of Greenview
 - Regional Landfill has received funding to starting recycling program
- O) Town of Fairview
 - had several extra composters - looking to get rid of them if anyone can use them
 - N. Peace Landfill has no transfer sites yet - just received at site
- P) Alberta Environment
 - has new minister, Guy Boutillier
- Q) Lesser Slave Regional Waster
 - e-waste being collected
 - discussed experiences over past few years
 - suggests manifests have no grey areas as they don't fax well
 - expecting funding from Electronics Recycling Alberta
- R) Town of Valleyview
 - have been collecting e-waste
 - will be advertising that they are now collecting
 - closed bin set up
- S) Smoky Lake
 - have attended 1 Evergreen meeting
- T) County of Athabasca
 - transferring recyclables
 - have purchased rollout truck and front loader truck
 - have purchased 90 bins for town
 - should generate funds to offset costs
 - can dictate when and where to move equipment
 - looking for more bins
 - allows them to generate own materials
 - share contract services with Village of Boyle
 - Boyle Landfill is now approved as a Class 2 facility
- U) Town of Peace River
 - cardboard facility now open
 - 7 tonnes baled to date
 - regional landfill is e-waste site
- V) Alberta Dairy Council

- 70 tonnes increase in milk containers over previous year
- aggressive campaign
- conducting waste and contamination audits
- looking at establishing school and coffee house collection program on controlled pilot basis

- W) M.D. Clear Hills
- recycling program will only work if plastic containers are paid for
 - all plastic containers (milk jugs, 5 gallon plastic pails, etc.) should have payback

3. Adoption of Agenda

- two additions:
 - 1) Mileage remuneration
 - 2) Software requirements for Staff
- one change:
 - 1) Executive Director report will be verbal instead of written

Moved Ralph Whitford - the Agenda be adopted as amended. CARRIED

4. Adoption of Minutes

- one change to 8f) of minutes - should be County of Grande Prairie, not City of Grande Prairie

Moved Jule Asterisk - the Minutes of the Northern CARE General Board Meeting held June 4th, 2004 be adopted as amended. CARRIED

5. Business Arising from the Minutes

- A) Hazardous Waste Stakeholder Update
- Jule Asterisk provided an overview of the Stakeholder Meeting
 - so much industry representation was overwhelming
 - general consensus was there are better ways of handling hazardous waste than burning everything
 - meetings and discussion documents being compiled by Stantech. They will eventually be on the Stantech website
 - during documentation process, names will be attached to comments so you will know where the comments are coming from.
 - looking at cardboard, yard waste, drywall, fluorescent tubes
 - eventually opening up to public comments
 - Next meeting Jan. 8/05
 - Linda McDonald thanked members for their input to the discussion paper
- B) Northern CARE Business Plan Update
- Linda McDonald reported business plan was held back by elections
 - will be presented to Ministers in February 2005
- C) Irwin Cork - Plastic Chipping Update
- meeting scheduled for December 21 to discuss proposal to collect all plastics
 - trying to collect chipped plastic to ship to China for use in asphalt

6. Administrative

- A) Executive Director Report
- 2 months since successful conference

- Attended RCA conference in Jasper

B) Northern Recycling Collection Committee

- struck committee to meet with 3 processors at conference. Asked for proposals.
- 2 school bins, 1 Grande Prairie, 1 Valleyview
- worm compost information to schools Feb 15 - March 21
- ink cartridge recycling program generated first cheque last week (\$299 for May to June and \$597 for July to August)

C) Financials

Lorna presented financial overview (copy attached)

Moved Lorna Storoschuk - the Financial Review be accepted as presented. CARRIED.

7. **Speaker's Corner**

A) ***Heather Wheeliker - Alberta Environment Education Brochure***

- a display on waste created last fall is available to groups
- brochure based on display but designed to be tailored to each community
- creates awareness of programs available, with the back side available to customize by community
- brochure currently being tested by Northern CARE communities
- 2750 distributed in Peace River - 1900 enclosed with town's water bill, 600 direct mailed to businesses and 200 placed at Recycling Depot
- There are still about 500-700 available for distribution in smaller northern communities to test reaction - can anyone here use them? Lorna said she'd take some.
- general discussion followed on content, clarification, types of information to be included.
- Heather invited further comments/suggestions to her e-mail heather.wheeliker@gov.ab.ca

B) ***Rob Smith - Northern e-Waste Program Proposal.***

- Rob provided a handout of slides and read through it. Copy attached.
- General discussion around process, fees and question/answer session followed.
- Objective is to get proposal out then work out specific details
- additional detailed information needed for member organizations to make decision to participate or not

Moved James Waikle - Northern CARE continue with the process and enter into a one-year pilot with Maxus. Any member organization can participate or not as they choose. CARRIED

8. **New Business**

A) 2004 Northern Alberta Recycling Conference Financials

- attached

B) Set date for 2005 Northern Alberta Recycling Conference

- Various dates discussed

Moved Lorna Storoschuk - Northern Care Conference be scheduled for June 1 - 3, 2005 in Fort McMurray. CARRIED.

- C) Set date for ERROW Meeting
 - Meeting to be held at Cold Lake Recycling Centre
 - Date will be mid-January - Linda to confirm.
- D) Set date for PRWRAC Meeting
 - Date will be late-January - Linda to confirm.
- E) Recycling Council of Alberta Transportation Study Update
 - handout received for information.
- F) 2005 Board Meeting Schedule
 - Meetings will continue on the first Friday of every third month.
- G) 2005 Membership Invoices
 - Linda reports invoices have been sent out
- H) Outstanding payments for Conference Attendees
 - Recycle Logic has not yet paid conference fee. Issue will be discussed at a future meeting with them.
- I) Mileage remuneration for Northern CARE staff
 - Discussion around rates offered by other organizations

Moved Lorna Storoschuk - mileage remuneration for Northern Care be increased to 40 cents per kilometre. CARRIED.

- J) Other items:
 - Kevin O'Neil from ARMA wants meeting in the North (High Prairie) on December 16 or 17.
 - Christine Della Costa discussed holding meetings prior to Christmas to discuss e-waste collection issues. The consensus was to hold two meetings, one in NW and one in NE.

Moved Rob Smith - two meetings will be held, one in the northwest and one in the northeast in January. CARRIED

- K) Training for Northern CARE Staff
 - Discussion around administrative needs for staff

Moved Uli Wolf - the Executive Director of Northern Care be authorized to make purchases up to \$3,000 for necessary equipment and training without coming to the board for approval. CARRIED

- L) Other
 - Myron Goyan requested that a larger room be secured for future meetings.

9. Information Items

- Linda McDonald provided a copy of the ad that went into the Grande Prairie paper.
- Northern Care Board Member List distributed

10. Next Meeting Date and Location

- Next Meeting to be held March 4, 2005

11. Adjournment

Moved Dareld Cholak - the Meeting adjourns. Time: 12:10 pm. CARRIED

Vice Chair, Pat Jacobs

Recording Secretary, Kathy Miller