

**MINUTES OF THE  
NORTHERN COORDINATED ACTION FOR RECYCLING ENTERPRISES  
GENERAL BOARD MEETING – June 3, 2005  
NISKU INN AND CONFERENCE CENTRE  
NISKU, ALBERTA**

**Attendance:**

Barton Coady	Smoky Lake County
Vern Billey	Smoky Lake County
Alvina Schuhmacher	Town of Elk Point
Ron Fraess	Town of Elk Point
Ed Tollefson	M.D. of Greenview
Brian Kostal	Tank Traders
Dareld Cholak	Smoky Lake County
Maxine Fodness	St. Paul County
Roger Hall	Village of Boyle
Dean Litke	Town of Vermilion
Randy Conrad	Alta Plastics Recycling
Dennis Reid	Buffalo Lake
Myron Goyan	Town of Elk Point
Ralph Whitford	Town of Lac La Biche
Mary Anne Lehman	Woodlands County
James Waikle	Town of High Prairie
Myler Savill	M.D. of Big Lakes
Ed Rondeau	M.D. of Bonnyville
Rob Smith	Athabasca Regional Waste Management
Jule Asterisk	Lesser Slave Regional Waste Mgmt Commission
Bonnie Raylo	Regional Environmental Action Commission
Roberta Windrum	Alberta Dairy Council
Christine Della Costa	Alberta Environment
Uli Wolf	Aquatera & City of Grande Prairie
Gordon Mach	County of Grande Prairie
Sam Wipf	Town of Valleyview
Darren Lobeck	North Peace Regional Landfill Commission
Chris Kramer	Northern Sunrise County
Dan Bojarski	Town of St. Paul
Lorna Storoschuk	Town of Bonnyville
Richard Twach	Woodlands County
Gary Pollock, Chair	Town of Swan Hills
Linda McDonald, Exec. Director	Northern CARE
Corinne Huberdeau	Northern Alberta Development Council - Recorder

**1. Call to Order and Introductions**

Chair Gary Pollock called the meeting to order at 10:15 a.m. and welcomed everyone in attendance. Everyone around the table introduced themselves.

**2. Adoption of Agenda**

It was requested that in the future after Item 1 – “Call to Order”, add “Introductions” as the next heading on the agenda.

**Moved Sam Wipf – the Agenda be adopted as amended.**

**CARRIED**

**3. Adoption of Minutes – April 7, 2005**

A correction was requested on page 3 of the April 7, 2005 minutes, item 7.iii) Alberta Environment Waste Management Stakeholder Group. The last sentence to read “The number of people in the Stakeholders Group was reduced as industry reps were asked to have one person represent them instead of a number of people.”

Page 6, second paragraph, should read – “Jule Asterisk advised that Lesser Slave Regional Waste Management facility is not doing a Household Hazardous Waste Round-up.”

Page 6, Add third paragraph – “Bonnie Raho advised that REAC started cardboard recycling in High Prairie, Faust, Kinuso, Jousard, and the volume of cardboard has doubled in the past two years.”

**Moved James Waikle – the Minutes of the Northern CARE General Board Meeting held on April 7, 2005 be adopted as amended.**

**CARRIED**

**4. Business Arising from the Minutes**

**Moved Rob Smith -Tom Baldwin – Northern CARE Recycling Scholarship is deferred to Annual General Meeting in September, 2005.**

**CARRIED**

**Moved Lorna Storoschuk –to defer the draft policy regarding donations for Memorials to the next Executive Committee meeting.**

**CARRIED**

**5. Speaker’s Corner: Brian Kostal, Tank Traders**

Tank Traders is a Manitoba company that has been operating in Alberta for approximately three (3) months. Propane cylinders are collected from landfill sites for recycling. Brian advised that Tank Traders will take all sizes of propane cylinders, and can pick-up 450 cylinders in one load. There is no charge for pick-up. Lorna Storoschuk asked if there was a minimum number of cylinders required before they would pick up. Brian advised that they prefer to have a full load if possible. Lorna suggested that propane cylinders could be stockpiled, and then Tank Traders would be called for pick-up. It was reported that Superior Propane in Grande Prairie charges to take used cylinders back. Other places that sell cylinders, will not accept used ones back.

**Moved Lorna Storoschuk – To have the Executive Director provide Brian Kostal and Tank Traders a contact list of Northern CARE members.**

**CARRIED**

**6. Administration – Verbal**

a) Financial Report

Lorna Storoschuk provided a verbal report. Balance in bank as of April 30, 2005 - \$66,975.54 less outstanding expenses = \$51,825.17, plus \$35,000 from GIC = \$86,825.17  
\$35,000 GIC-was inadvertently cashed out when it matured.

**Moved Myler Savill – To reinvest \$35,000 in GIC's.**

**CARRIED**

**Moved Ralph Whitford – The Financial Report be accepted as presented.**

**CARRIED**

b) Northern CARE Business Plan

**Moved Dareld Cholak – to adopt the Northern CARE 2005 Business Plan as presented.**

**CARRIED**

c) Thomas Baldwin Memorial Scholarship Fund Donation

Roberta Windrum asked if a spread-sheet could be prepared of the various memorials, and scholarships in Tom's name, and the details of each.

**Moved James Waikle – to defer this item until after a Memorial Policy is drafted by the Executive Committee, and after the September Annual General Meeting.**

**CARRIED**

d) Executive Committee Report

**Moved Lorna Storoschuk – to accept the Executive Committee Report as presented.**

**CARRIED**

Discussion ensued regarding an item within the Executive Committee Report regarding contract accounting/administration assistance and location of files for Northern CARE.

The Executive Director reported on the new proposed contract costs of accounting and record keeping as requested by the Executive Committee. The referral was made by Meyers, Norris and Penny for the accounting cost portion and minute taking by temp agencies used by Alberta Environment. Publication costs was referred by Alberta Dairy Council.

Rob Smith reported that with his 1 million dollar budget, the new proposed costs of accounting and record keeping is exactly in line with what Athabasca Waste Commission pays for current contract services.

**Moved Lorna Storoschuk – That in order to reduce costs and centralize administration costs for Northern CARE, that an administrative support / accountant be contracted to work with the Executive Director out of the Leduc office, and that Northern CARE cover the costs for storage of old records.**

**CARRIED**

**Moved Lorna Storoschuk – That a letter be forwarded to Mackenzie Municipal Services Association, providing them 30 days notice that their services will no longer be required to provide administrative support and record storage for the Northern CARE. Along with the notice letter, Northern CARE is to send a letter of appreciation to Michele Coutu for her dedication and assistance.**

**CARRIED**

7. **New Business**

a) Executive Director's Report - Verbal

1. **Northern Alberta Recycling Conference**

Linda McDonald advised that speakers and tours have been confirmed, and the Agenda for the Conference is ready to go to the Printers.

2. **Alberta Environment Education Brochures**

The brochures are available from the Executive Director.

3. **Backyard Composting – “Master Composter”**

Northern CARE has Gordon Blais, “Master Composter” available to do 2 hour workshops. He charges \$80/hour plus mileage. Some municipalities are charging a small attendance fee to cover the cost.

4. **E-Care – Update**

Maxus has received 123.586 metric tons of e-waste through Northern CARE. Environmental audit is being conducted on processors of E-waste.

5. **Super Pages – Joint Support**

The Executive Director requested a motion to send a letter to the Minister indicating support for the continuation of Super Page recycling.

**Moved by Sam Wipf – To have the Executive Director write a strong letter of support of Calgary's continuing Super Page recycling.**

**CARRIED**

6. **Letters to Minister of Environment**

The Executive Director handed out the letters to the membership. Received for information.

7. b) Up date on “My Life as a Tire” Project

Jule Asterisk provided an update on the “My Life as a Tire” video project. Auditions will be held in Slave Lake for people interested in participating in the video. Canadian Independent Video will be filming, and grants have been received.

7. c) **Milk Container Recycling - Workshops**

Roberta Windrum advised that five regional Milk Container Recycling workshops will be held around Alberta. The Workshops will be held from 10 am to 4 pm. Elected officials, as well as operators are invited to attend. She encouraged Northern CARE members to register as registration numbers are still quite low.

7.d) **Alkaline Battery Disposal**

Uli Wolf discussed the hazards of alkaline batteries. Cesium is the hazard of concern within the battery. Only one company in North America recycles alkaline batteries. Rechargeable batteries are recycled free. Municipalities, and regional waste sites in Alberta have to pay to have them taken to Swan Hills for disposal.

**Moved Uli Wolf – To have the Executive Director write a letter to Alberta Environment to see how to handle alkaline, mercury-free, non-rechargeable batteries.**

**CARRIED**

8. **Round Table Discussions**

Christine Della Costa advised that Rechargeable Battery Recycling has boxes for organizations to use. Their website is RBRC.ca

James Waikle advised that the composting seminar in High Prairie was very successful. Recycling Plus is not picking up every two weeks as their contract states. He would like Northern CARE to write a letter advising Recycling Plus that a number of municipalities and organizations are unhappy with their service. Bins for schools are not being delivered in a timely manner.

**Moved Gord Mach – That a letter be written to Recycle Plus advising that better service is expected in the future on all levels of their service to municipalities.**

**CARRIED**

Jule Asterisk advised that the tire video is being filmed in four different places, and they are still looking for two communities that will be installing playground matting or rubber shreds.

Rob Smith reported that Athabasca Regional Waste Management has been operating transfer stations for three years and it has been very successful.

Uli Wolf advised that they have shipped one more load of e-waste since the last meeting. Received \$1 million federal grant for Opportunities Envelope. Bio-reactor – landfill gas utilization will take over ECO Centre operation.

Bonnie Raho advised that REAC had poster contest for Earth Day. One hundred submissions were received in two categories Gr 1-3 and Grade 4-6. This was very successful.

Dean Litke advised that this was his first time in attendance. The Town of Vermilion own and operate a recycling facility that's open 8 hours/day and have cardboard bins around town, which are picked up 3 times/week. The Town shut down the landfill in 2003. Construction materials need to be disposed of, so they have set up a 'dry' pit with Vermilion River Regional Waste. They are looking for solutions to dispose of car wash sump material and street sweeper waste.

Lakeland College needs a place for getting rid of organic waste – grass/manure. The Town is collecting grass in bins.

Dan Bojarski reported that the St. Paul Abilities Network (SPAN) wants to be the recycle centre for the Evergreen Waste Commission. SPAN recently purchased paper shredders that businesses in St. Paul are using.

Gord Mach advised they are shipping their first load of e-waste, He attended the Alberta Environment Conference and said it was very good. Gord Mach advised that Linda and Northern CARE should be acknowledged for the good work of implementing a sound business of e-waste collection for northern Alberta.

There will be a joint meeting of the Peace Region and ERROW at the Annual General Meeting in Fort McMurray in September.

Alvina Schuhmacher reported that milk jug recycling is on the go in Elk Point. Bin is at the Co-op, and an 8' x 10' shed has been built for e-waste.

Myron Goyan reported that the Household Hazardous Waste round-up was held on May 13 and was very successful. Battery boxes will be put in Town Office and Recycling Centre.

Rick Twach stated that the Hamlets in Woodlands County are doing hamlet clean-up now. They are having a Household Hazardous Waste Round-up next week, and their propane cylinders were picked up three weeks ago.

Sam Wipf reported that their Town clean-up is more successful each year in Valleyview. More adults are participating. Esso has installed a new paper recycle bin behind their business.

Ed Tollefson reported that the Regional Waste Commission is getting going. They are restructuring how waste is collected and where bins are placed. They still have to get recycling underway, and they plan to man the transfer bins.

Lorna Storoschuk reported that the Town and yard clean-up in Bonnyville has been taking place over the last three weeks. Household Hazardous Waste Round-up is next week.

## **9. Next Meeting Date and Location**

The September meeting of Northern CARE will be at the Annual General Meeting in Fort McMurray on September 7-9, 2005. It was suggested to have the December meeting on the first Friday, December 2, 2005 at 10:00 a.m. It was agreed that Nisku Inn would be used again due to the connections of highways and eliminating traveling through the city of Edmonton. It was also suggested that the meeting not stop for a break at 11:00 a.m. but carry through to lunch.

## **10. Adjournment**

**Moved James Waikle – to adjourn the Northern CARE General Board Meeting at 1:35 p.m.**

**CARRIED**

