

**Minutes of the  
Northern Coordinated Action for Recycling Enterprises  
General Meeting - May 2, 2003  
Chateau Louis Hotel & Conference Centre  
Edmonton, Alberta**

**Present:**

Gary Pollock	Town of Swan Hills – Northern CARE Chair
Jule Asterisk	Lesser Slave Lake Regional Waste Management
Myron Goyan	Town of Elk Point
Roger Hall	Village of Boyle
Leonard Olson	Town of High Prairie
Fran Jordan	City of Cold Lake
Helen Rice	City of Grande Prairie
Lorna Storoschuk	Town of Bonnyville
Ray Tannas	Village of Boyle
Sam Wipf	Town of Valleyview
Margaret Daniels	Buffalo Lake Metis Settlement
Dennis Reid	Buffalo Lake Metis Settlement
Mary Cartwright	Woodlands County
Veronica Andruchiw	MD of Big Lakes
Ralph Whitford	Lac La Biche
Corinne Huberdeau	Northern Alberta Development Council
Christine Della Costa	Alberta Environment

**Also in Attendance:**

Judy Morris	Alberta Environment
Linda McDonald	Northern CARE
Michele Coutu	Mackenzie Municipal Services Agency

**1. CALL TO ORDER & INTRODUCTIONS**

G. Pollock called the meeting to order at 9:10 a.m. He welcomed everyone to the meeting and asked everyone to introduce themselves and the organizations they represent.

**2. ADOPTION OF THE AGENDA**

L. Storoschuk moved adoption of the agenda with the following additions:

- 4-g – Commission/Authority Membership
- 7-d – Invitation to “My Life as a Plastic Bottle” Premier
- 7-e – Alberta EcoTrust Grant Programs
- 7-f – Recycle 101 Seminar
- 7-g – Environmental Services Association of Alberta Golf Tournament
- 7-h - Aquatera

**CARRIED**

**3. ADOPTION OF THE MINUTES**

L. Olson moved adoption of the March 7, 2003 General Meeting Minutes.

**CARRIED**

#### **4. BUSINESS ARISING FROM THE MINUTES**

##### **a. Linda McDonald, new Executive Director, Northern CARE**

G. Pollock introduced Linda McDonald to the Northern CARE Board Members. L. McDonald gave a brief overview of her previous work experience, and highlighted what she would bring to the organization as Executive Director of Northern CARE.

##### **b. Oilfield Waste Pails – Update on Survey**

J. Asterisk thanked Northern CARE for distributing a survey to its members regarding Oilfield Waste Pails. A summary of that survey was presented to the Alberta Utilities Board (AUB) meeting in Calgary. She noted that industry is supportive of and sensitive to environmental management and the formation of a recycling program to deal with the abundance of oilfield waste pails. J. Asterisk inquired if it would be in Northern CARE's mandate to administer such a program. Members discussed the potential for Northern CARE to be involved in such a program, however a business plan would be required. J. Asterisk should inform industry (AUB) that Northern CARE is considering the administration of this type of program. H. Rice suggested Tom Baldwin be involved in any further discussion regarding this project which would require a business plan.

H. Rice moved to table the issue regarding Oilfield Waste Pails until the next meeting.

**CARRIED**

##### **c. FCM Survey Update**

C. Della Costa noted that she and R. Smith had attended the stakeholder meeting on March 26, 2003 with Electronic Product Stewardship Canada (EPS), Alberta Environment, and stakeholders to discuss the implementation of an E-waste Recycling Program. R. Smith provided information from that meeting for member's information. Funding would be distributed among provinces - dependant on the amount of sales - to recuperate costs incurred in the transportation of electronics to the recycler. Members at that meeting stated that the next step in the process is reliant on the Alberta government for support.

##### **d. Regional Water Workshop**

G. Pollock stated that he had attended the Regional Water Workshop hosted by the Northern Alberta Development Council. He stated that water is becoming a commodity that people are concerned about. Although very little can be done with regard to draught conditions, water storage is feasible. There are funding programs through the Federal government and through Alberta Agriculture to assist farmers to store and preserve water (i.e. dig deep dugouts). G. Pollock also noted that there was concern among attendees with regard to industry's use of potable water, pollution of waters, decline of fish, clear cutting's effect on the water supply, destruction of creek banks, transportation of water from water basin to water basin, and the exportation of water from Alberta.

##### **e. Charitable Status Update**

L. McDonald stated that she had requested an update from Canada Customs and Revenue Agency with regard to Northern CARE's application for charitable status. It is required that two members sign a form changing the authority on the Charitable Status application from Christine Della Costa to Linda McDonald. The application

has unfortunately been dormant since January, 2003 due to the amendments required by Revenue Canada.

H. Rice moved that the name be changed from Christine Della Costa to Linda McDonald on the Charitable Status Application.

**CARRIED**

**f. Northern CARE Boundary Update**

C. Della Costa spoke to the issue regarding the Northern CARE Boundary Expansion stating that L. McDonald may want to address that issue after becoming familiar with Northern CARE's new/renewing membership.

L. Olson requested that a map be provided at the next meeting outlining Northern CARE's actual boundary.

H. Rice moved to table the issue of the Northern CARE Boundary until the next meeting to allow L. McDonald time to contact new/renewing members.

**CARRIED**

**g. Commission/Authority Membership**

Members discussed the issue of Commission/Authority memberships. It was previously decided that if 60% of municipalities involved in a commission/ authority were Northern CARE members, that the commission/authority would ride as a member and send a representative on behalf of its member municipalities, however, some members present suggested that all member municipalities of a commission/authority should be paying members of Northern CARE. M. Goyan stated that in Northern CARE's business plan, it is expected that the organization should become self sufficient by 2005 – memberships in Northern CARE will be crucial funding. Members discussed municipal membership fees and suggested that possibly per capita funding with a cap be investigated as a fair solution to all municipalities. Members requested L. McDonald put together 3 or 4 funding options to review at the next board meeting.

R. Whitford moved to table the issue of Commission/Authority Memberships until the next meeting and have L. McDonald provide membership proposals for discussion at that time.

**CARRIED**

**5. ADMINISTRATION**

**a. Financials**

M. Coutu presented the financial statement and balance sheet for the month ending March 31, 2003.

S. Wipf moved to accept the financials as presented.

**CARRIED**

**6. NEW BUSINESS**

**a. Ink Cartridge Recycling Program**

L. McDonald provided members with information on the Ink Cartridge Recycling Program. Ko-Rec-Type - Northern CARE would partner with Ko-Rec-Type for free

disposal of printer cartridges. Ko-Rec-Type will provide postage paid envelopes to people across northern Alberta to mail in their used cartridges, a bar code will be on the envelope to insure the credit for the cartridges are credited to Northern CARE. These envelopes can facilitate the residential and small businesses. Corporate partnerships will receive larger box container and larger plastic containers to collect the cartridges. These can be placed in your local drugstores, hospitals, local government buildings, and other retail outlets with Northern CARE logo and Ko-Rec-Type logo. Rebate of monies to Northern CARE can range from \$1.00 to \$25.00 per cartridge depending on type and size. Ko-Rec-Type recycles the cartridges and resells in major office outlets such as Staples and Office Depot. 30 million inkjet cartridges are used in Canada every year and less than 5% are being recycled. This program will become effective when our charity status is complete.

V. Andruchiw moved for L. McDonald to proceed with registering with the Ink Cartridge Recycling Program subsequent to receiving charitable status.

**CARRIED**

L. McDonald also informed members that Northern CARE can register with VISA to have an Affinity Card. A certain percent of purchases paid for using an Affinity Card can go to groups and organizations such as Northern CARE.

F. Jordan moved for L. McDonald to inquire about Northern CARE's involvement in acquiring a VISA Affinity Card.

**CARRIED**

**b. Delegation: Alberta Environments Resource Recovery and Waste Grant Program Review – (Delegation made presentation following Section 7 - Information)**

J. Morris updated members on Alberta Environment's *Waste Management Assistance Program (WMAP)* and *Resource Recovery Grant Program Review (RRGP)*. She stated that the WMAP and RRGPs were initialized in 1975/76 with the intent to replace hundreds of open dumpsites with regional waste management facilities and to provide start-up capital assistance to municipalities and non-profit organizations for waste minimization projects such as recycling facilities. The criteria for the programs have changed over the years and it is now time to re-evaluate them to see if it is appropriate to modify the programs or to look for other ways to achieve objectives.

The objectives of this project are to evaluate the effectiveness of the WMAP and the RRGPs; identify future demands for government support; to assess whether or not these programs are in some form, still appropriate mechanisms to support municipal involvement in waste management; and to recommend a framework for program delivery if the program continues. A survey has been distributed to municipalities for input. It will provide an overall assessment of the WMAP, RRGPs and municipal needs relating to the development of waste management and waste reduction facilities and programs, as well as providing a number of options for program delivery and recommend a framework for a preferred option.

V. Andruchiw inquired if the project would be integrated into or be part of the Alberta Waste Action Plan in its final state. J. Morris noted that the Waste Action Plan would be going through the approval process by the end of the month (May).

H. Rice suggested that members follow-up with their municipalities to ensure that the survey has been completed. J. Morris stated that Alberta Environment will be contacting municipalities to ensure the survey is being distributed to appropriate personnel.

**c. 2003 Northern Alberta Recycling Workshop**

L. McDonald suggested that the committee meet for discussion and report to the members at the next board meeting.

**7. Information Items**

**a. Old's Composting Conference**

Information regarding the Old's Composting Conference was provided for member's information.

**b. 7<sup>th</sup> Canadian Pollution Prevention Round Table**

Information regarding the 7<sup>th</sup> Annual Canadian Pollution Prevention Round Table seminar was provided to members for information.

**c. Environment Week June 1 – 7, 2003**

M. Coutu stated that she was asked by the Peace Citizen's Recycling Society to design a place-mat to be used in Peace River restaurants to promote the Town's Enviro-Fair. M. Coutu will bring a copy of the completed project to the next meeting.

J. Asterisk moved that Northern CARE provide a generic place-mat to members that can be used to promote events in their municipalities.

**CARRIED**

**d. Invitation to "My Life as a Plastic Bottle" Premier**

J. Asterisk invited all members to the premier of the completed video, "My Life as a Plastic Bottle" and noted that copies would be available to purchase at the 2003 Northern Recycling Workshop. Members suggested that she contact ACCESS television for television publicity as well as develop a teachers guide that includes the video - it would be a great resource for the Grade 4 curriculum.

**e. Alberta EcoTrust Grant Program**

M. Daniels informed members that the Alberta EcoTrust Grant program was available to not-for-profit groups who are undertaking an environmental project. Buffalo Lake Metis Settlement has applied for grant funding to produce a brochure that promotes recycling. They are also inquiring into a horse trailer-type recycling depot for the settlement.

**f. Recycle 101**

Information regarding the Recycling Council of Alberta's Recycling 101 Seminar being held in Grande Prairie was provided to members.

**g. Environmental Services Association of Alberta Golf Tournament**

Information regarding the Golf Tournament July 18, 2003 hosted by the Environmental Services Association was provided to members.

**h. AQUATERA – Water, Earth, Innovation**

H. Rice announced to members that the City of Grande Prairie, County of Grande Prairie No. 1, and the Town of Sexsmith have joined together to form a corporation called

AQUATERA. This is the first regional utility corporation in Alberta that will provide its communities with water and wastewater treatment, garbage collection, and recycling services. H. Rice provided each member with a promotional package on behalf of AQUATERA.

H. Rice moved to accept Items 7a to 7h as information.

**CARRIED**

## **8. Round Table**

S. Wipf stated that Valleyview is doing well with regard to promoting recycling.

J. Asterisk expressed her appreciation to Northern CARE for providing support to projects and being a valuable information source.

M. Goyan stated that Evergreen Waste Management Commission is on hold until its municipalities can coordinate and work together.

R. Tannis stated that the Village of Boyle has contracted its garbage pick-up and business recycling to the Athabasca Regional Waste Management Commission, and that the Hazardous Waste Roundup was very successful.

M. Daniels stated that the Buffalo Lake Metis Settlement had a study done regarding its future landfill. Funding needs to increase from 75% funding to 100% for those communities just starting to build and plan an operational landfill.

G. Pollock stated that Northern CARE was very instrumental in getting the Town of Swan Hills to be a recycling community.

D. Reid stated that Buffalo Lake Metis Settlement has set aside \$130,000 for the development of a landfill site. Ten thousand was required for the study regarding the landfill, and \$8000/year required for monitoring 3 water wells.

Lorna Storoschuk mentioned that the next ERROW meeting was scheduled for May 23 in Riley AB.

R. Whitford stated that Lac La Biche was in the process of a spring cleanup and that all landfill fees are waived during that time; a Hazardous Waste Roundup is scheduled for July; and an application has been submitted to the Alberta Government to form a regional waste management commission. Studies have been done for 7 locations – none meeting government standards.

F. Jordan requested recycling videos such as composting, that the **City** could use for sign-out purposes. She also noted that Earth Day festivities went well good but will improve every year, and also invited everyone to visit the City's urban orchard containing over 5000 trees.

L. Olson suggested that WMAP and RRGF funding should be no less than 75%. Some communities are just now focusing on the development of landfills. Until all municipalities/communities are online, funding should be available. High Prairie and MD of

Big Lakes have a Hazardous Waste Round-up scheduled for June. Spring clean-up is scheduled for May and again just prior to the judging for Communities in Bloom.

H. Rice stated that the City of Grande Prairie has a new Waste Management Coordinator and that the Architectural Clearing House is in place and going well.

M. Cartwright stated that the recycling tonnage in Woodlands County is up from last year, and that a Hamlet clean-up and Hazardous Waste Roundup is scheduled.

V. Andruchiw stated that the MD of Big Lakes is researching fluorescent light bulbs and computer recycling.

**9. Next Meeting**

H. Rice moved the next meeting will be 9:00 a.m., July 11, 2003 at the Chateau Louis Hotel and Conference Centre in Edmonton.

**CARRIED**

**10. Adjournment**

S. Wipf moved adjournment at 12:55 p.m.

**CARRIED**

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Gary Pollock, Chair

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Michele Coutu, Recording Secretary