

**Minutes of the  
Northern Coordinated Action for Recycling Enterprises  
Annual General Meeting – September 12, 2003  
Sawridge Inn and Conference Centre – Slave Lake Alberta**

**Present:**

Veronica Andruchiw	Municipal District of Big Lakes
Jule Asterisk	Slave Lake Regional Waste Management
Alvina Schumacher	Town of Elk Point
Pat Jacobs	County of Grande Prairie No. 1
Jack O'Toole	County of Grande Prairie No. 1
Larry Baran	Town of Fox Creek
Leonard Olson	Town of High Prairie
Roger Hall	Village of Boyle
Margaret Daniels	Buffalo Lake Metis Settlement
Mary Cartwright	Woodlands County
Richard Dubetz	Town of Smoky Lake
Ken Osepchuk	Town of Smoky Lake
Helen Rice	City of Grande Prairie
Gary Pollock	Town of Swan Hills
Robert Smith	Athabasca Regional Waste Management Commission
Lorna Storoschuk	Town of Bonnyville
Sam Wipf	Town of Valleyview
Jule Asterisk	Lesser Slave Regional Waste Management Commission
Tom Baldwin	Northern Alberta Development Council

**Also in Attendance:**

Michele Coutu	Mackenzie Municipal Services Agency
Linda McDonald	Northern Coordinated Action for Recycling Enterprises

**1. Call to Order & Introductions**

G. Pollock called the meeting to order at 12:26 p.m. He welcomed everyone to the meeting. He then asked everyone to introduce themselves and the organizations they represent.

G. Pollock moved to appoint L. McDonald as Chair for the Organizational Meeting  
CARRIED

**2. Adoption of the Agenda**

Additions: 5c – Executive Director Contract  
**Item 5 Administrative** move to become Item 4 and **Item 4 AGM Business** move to become Item 5  
7b – Next Meeting

L. Storoschuk moved to adopt the Agenda with the above additions  
CARRIED

**3. Adoption of Minutes**

H. Rice moved to table the Business Arising from the July 11, 2003 minutes and to carry them forward to the next meeting. CARRIED

H. Rice moved to adopt the minutes of the June 21, 2002 meeting as presented. CARRIED

#### 4. Administrative

##### a. Executive Director's Report

L. McDonald presented her Executive Director's Report to members.

R. Smith moved to accept the Executive Director's Report as information CARRIED

##### b. Current Financial Update

M. Coutu informed members that there is currently \$45,787.51 in Northern CARE's general account with another \$35,000 in a GIC. Additional funding will include the final instalment of Northern CARE's agreement with Alberta Environment which should arrive prior March 31, 2004 following the submission of a progress report.

L. Storoschuk moved to adopt the verbal financial report as information. CARRIED

#### 5. AGM Business

##### a. Overview of the past year – Chair's Report

###### G. Pollock gave an overview of the past year for members:

- Northern CARE's new Executive Director is L. McDonald and C. Della Costa is now employed with Alberta Environment, as Waste Reduction Specialist.
- The 2003 Northern CARE Workshop and Trade Fair looked to be another success.
- Northern CARE has formed a business partnership with KO-REC-TYPE. For every eligible cartridge donated through the Northern CARE Ink Recycling Program, Northern CARE will receive much needed funding and eliminate ink cartridges from landfill sites.
- The application for Charitable Status is verbally approved and official documentation will be forthcoming.
- Fifty percent of the presentations of Worm Bin Composting have been completed and the balance will be completed within the next few months.
- Northern CARE has made a change in their boundary to reflect Hwy 16, north as the official boundary.
- Memberships have increased and the membership fees will remain at status quo.

##### b. Northern CARE Board of Directors – Nominations/Elections

H. Rice informed members that she would be stepping down from the Northern CARE Board of Directors and Uli Wolfe would be representing the City of Grande Prairie and Aquatera.

H. Rice moved that the current Board include:

- Alvina Schuhmacher, Town of Elk Point
- Brent Dechant, Town of Fairview
- Fran Jordan, City of Cold Lake
- Gary Pollock, Town of Swan Hills
- Jule Asterisk, Lesser Slave Regional Waste Management Services Commission
- Leonard Olson, Town of High Prairie

- Lorna Storoschuk, Town of Bonnyville
- Margaret Daniels, Buffalo Lake Metis Settlement
- Mary Cartwright, Woodlands County
- Owen Farnel, Town of Fox Creek
- Pat Jacobs, County of Grande Prairie No.1
- Ralph Whitford, Town of Lac La Biche
- Richard Dubetz, Town of Smoky Lake
- Robert Smith, Athabasca Regional Waste Management Services Commission
- Roberta Windrum, Alberta Dairy Council
- Roger Hall, Village of Boyle
- Sam Wipf, Town of Valleyview
- Uli Wolfe, Aquatera
- Veronica Andruchiw, Municipal District of Big Lakes
- Christine Della Costa, Alberta Environment (Resource)
- Tom Baldwin, Northern Alberta Development Council (Resource)
- Michele Coutu, Mackenzie Municipal Services Agency (Resource)
- Linda McDonald, Northern Coordinated Action for Recycling Enterprises (Executive Director)

CARRIED

**i. Election of Chair**

L. McDonald opened the floor to nominations for the position of Chair.

1. L. Olson nominated G. Pollock as Chair for Northern CARE  
G. Pollock accepted the nomination
2. J. Asterisk nominated R. Smith as Chair of Northern CARE  
R. Smith declined the nomination

L. Storoschuk moved nominations cease.

CARRIED

Results declared G. Pollock elected Chair for Northern CARE.

L. McDonald congratulated G. Pollock on his re-election as Chair and turned the meeting over to him.

**ii. Election of Vice Chair**

1. V. Andruchiw nominated P. Jacobs for the position of Vice Chair of Northern CARE.  
P. Jacobs accepted the nomination.

M. Cartwright moved nominations cease.

CARRIED

Results declared P. Jacobs elected as Vice Chair of Northern CARE.

**iii. Election of Secretary**

1. P. Jacobs nominated V. Andruchiw for the position of Secretary of Northern CARE.  
V. Andruchiw accepted the nomination.

G. Pollock moved nominations cease.

CARRIED

Results declared V. Andruchiw elected as Secretary of Northern CARE.

**iv. Election of Treasurer**

1. P. Jacobs nominated L. Storoschuk as Treasurer of Northern CARE.  
L. Storoschuk accepted the nomination.

G. Pollock moved nominations cease. CARRIED  
Results declared L. Storoschuk as Treasurer of Northern CARE.

**c. Financial Statement**

L. McDonald presented members with the Meyers Norris Penny Financial Report – April 1, 2002 to March 31, 2003 for information.

L. Storoschuk moved to accept the financial report as information. CARRIED

**6. New Business**

**a. KO-REC-TYPE**

L. McDonald suggested this item be tabled until the next meeting to allow time for responses from municipalities.

P. Jacobs moved to table KO-REC-TYPE until the next meeting. CARRIED

**b. Charitable Status with Canada Customs & Revenue Agency**

L. McDonald stated that Canada Customs & Revenue has given verbal approval to Northern CARE's application for charitable status. More information will be provided at the next board meeting.

**c. Value Drugstore Status – Needle Program**

L. McDonald stated that this program was currently pending until further documentation can be provided.

R. Dubetz moved to table 6b and 6c until the next board meeting. CARRIED

**7. Information Items**

**a. Annual General Meeting Minutes of September 13, 2002**

J. Asterisk moved to accept the Annual General Meeting Minutes of September 13, 2002 as information. CARRIED

**b. Next Meeting**

Members concluded that the next meeting will be held at the Chateau Louis Hotel & Conference Centre on December 5, 2003 at 9:00 a.m.

**8. Adjournment**

R. Smith moved adjournment at 1:40 p.m. CARRIED