

**Northern Coordinated Action for Recycling Enterprises  
General Board Meeting  
Friday, April 11<sup>th</sup>, 2008  
Nisku Inn and Conference Centre – 1101-4<sup>th</sup> Street, Nisku, AB**

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**Attendees:**

<b>Alvin Billings</b>	<b>M.D. of Big Lakes</b>
<b>Barton Coady</b>	<b>Smoky Lake County</b>
<b>Dareld Cholak</b>	<b>Smoky Lake County</b>
<b>Dave Franchuk</b>	<b>Smoky Lake County</b>
<b>Bonnie Raho</b>	<b>REAC</b>
<b>Jule Asterisk</b>	<b>REAC</b>
<b>Christine Della Costa</b>	<b>Alberta Environment</b>
<b>Dale McQueen</b>	<b>Woodlands County</b>
<b>David Fox</b>	<b>M.D. of Bonnyville</b>
<b>Dennis Reid</b>	<b>Buffalo Lake Métis Settlement</b>
<b>Dwayne Yaremkovich</b>	<b>Town of Elk Point</b>
<b>Gary Pollock</b>	<b>Swan Hills</b>
<b>Helen A. Rice</b>	<b>City of Grande Prairie</b>
<b>Hussein Elkadri</b>	<b>Cold Lake Recycling Centre</b>
<b>James Waikle</b>	<b>Town of High Prairie</b>
<b>Jane Kalyn</b>	<b>Northern Sunrise County/East Peace Reg Landfill</b>
<b>Janet Altmiks</b>	<b>Alberta Plastics Recycling Association</b>
<b>Jarrold Peckford</b>	<b>Municipality of Wood Buffalo</b>
<b>Jim Cheverie</b>	<b>Town of Bonnyville</b>
<b>Larry Speers</b>	<b>Athabasca County</b>
<b>Leora MacKinnon</b>	<b>Town of Fox Creek</b>
<b>Linda McDonald</b>	<b>Northern CARE</b>
<b>Lyle Hoffman</b>	<b>Hoffman Consulting</b>
<b>Mark Pickering</b>	<b>Town of Swan Hills</b>
<b>Nathan Taylor</b>	<b>Town of Smoky Lake</b>
<b>Pat Jacobs</b>	<b>County of Grande Prairie #1</b>
<b>Robert Smith</b>	<b>Athabasca Reg. Waste Management Services Comm.</b>
<b>Robert Bouchard</b>	<b>County of St. Paul</b>
<b>Roberta Windrum</b>	<b>Alberta Dairy Council</b>
<b>Roger Maure</b>	<b>Smoky River Regional Waste Commission</b>
<b>Roy Doonanco</b>	<b>Beaver River Reg. Waste Management Commission</b>
<b>Sam Wipf</b>	<b>Town of Valleyview</b>
<b>Shawn Searle</b>	<b>eCycle Solutions Inc</b>
<b>Clayton Miller</b>	<b>eCycle Solutions Inc</b>
<b>Steve Madden</b>	<b>County of Grande Prairie</b>
<b>Tom Burton</b>	<b>M.D. of Greenview</b>
<b>Tracey Boutilier</b>	<b>Albian Sands – Muskeg River Mine</b>
<b>Uli Wolf</b>	<b>Aquatera</b>
<b>Doug Wright</b>	<b>ARMA</b>

**Regrets:** Big Jim's Recycling- Lac La Biche; Lauren McNutt – Cold Lake; Ron Tomilson – Porta Crush; Samantha James – Albian Sands

**1. CALL TO ORDER**

Chairman James Waikle called the meeting to order at 10:10 a.m. and welcomed everyone in attendance. He asked each attendee to introduce themselves, the organization they were representing and provide information on their background.

**2. ADOPTION OF AGENDA**

Move Agenda Item 4 to Item 5  
Move Agenda Item 5 to Item 4

**Moved by Jerrod Peckford:  
That the Agenda be accepted as amended.  
...CARRIED**

**3. ADOPTION OF JUNE 15, 2007 GENERAL BOARD MEETING MINUTES**

Page 3, 5<sup>th</sup> paragraph – change ‘which’ to ‘wish’  
Page 6, Round Table, third paragraph, second line – change ‘sight’ to ‘site’

**Moved by Helen Rice:  
That the Minutes of the January 18, 2008 General Board Meeting be adopted as amended and filed.  
...CARRIED**

**4. ADMINISTRATION**

**a. Financial Report**

Books were sent to C/A on April 2.  
NADC receivable could possibly be a write-off – Helen Rice will pursue this.  
Brandt Tractor receivable likely a write-off – Steve Madden will call and try to collect.

**Moved by Pat Jacobs:  
That the Financial Statements for February 29 be accepted as presented and filed.  
...Carried.**

**b. 2006/2007 Financials**

- GST audit for period 2004 to Mar 31, 2006. Number of amendments made to year 2004, 2005 & 2006. Owe \$37.17.
- Accountant recommended stop doing a fiscal year and convert to a calendar year.
- Pat Jacobs thanked Linda on behalf of board for excellent job in working with the GST auditors.

**Moved By Pat Jacobs:  
That we convert to a calendar year for accounting purposes. The current accounting period will cover April to December 2008 and then convert to calendar year in Jan 2009.**

...Carried.

**Moved by Pat Jacobs:**

**That the 2006/2007 Financial Statements be accepted as presented and filed.**

...Carried.

**c. Business Plan 2008/09 to 2010/11**

Thank you to Linda McDonald for a very professional report  
Consider printing on recycled paper in the future

**Moved by Pat Jacobs**

**That we adopt the 3 Year Business Plan as presented.**

...Carried.

## **5. SPEAKER'S CORNER**

### **a) Doug Wright – Provincial Paint Program :**

- Congratulated Northern CARE on 3 Year Business Plan.
- Paint Program launched April 1, 2008 with low profile and modest communications.
- 150 municipal collection sites....and counting.
- Includes interior and exterior oil and latex paints, stains, varnishes, wood finishing oils, primers & undercoat, paint in aerosol containers, empty paint containers.
- Purpose of paint program
  - i. Divert more paint from landfills
  - ii. Equitable coverage for all regions
  - iii. Encourage more recycling
  - iv. 'Industry-based' funding
- Fees, remitted by manufacturers and brand owners, are consistent with BC and Saskatchewan and are based on container size.
- Processors receive funding for transportation from collection site, handling and preparation at their site, shipping and downstream processing.
- Issue – Municipalities will continue to face costs but anticipate these costs will or should come down.
- Challenges include switching from roundups to collection sites; collection sites require more bins than roundups; collection sites may have restrictions; processors will have to expand capacities and service.
- Start-up year is a transition period – program will ramp up gradually, the same as tires and electronics.
- There will be on-going monitoring of program costs and service.
- Municipalities will help fix the bumps in the road.

**Moved by Helen Rice:**

**That Doug's report be accepted for information purposes.**

...Carried.

## **b) Jeff Linton – Alberta Bottle Depot Association (ABDA)**

- ABDA has been around since 1973
- Regulation reviews should be every 5 years.
- 2001 first review
- 2006 suppose to be a review but extended to 2007 and then again to 2008-05-08
- Hope to hear fairly soon what the new regulation will look like
- Handling Commission – up to 2002 not a pleasant process. After 6 years, handling commissions were set.
- Container Recycling Fees were adjusted to reflect changes in handling fee structure.
- Deposit levels – both Alberta Recycling Council and Alberta Environment recommend deposits should be raised.
- Rapid population growth represents a challenge in how return rates are calculated. Work is being done to refine this process.
- Want to move towards a more automated process for counting and receiving containers. There is value added at the depot level in terms of densification of containers.
- Peace River letter – ABDA does encourage bottle drives, etc. Since 2002 depot operators have been threatened that this type of service will not be covered in fees.
- ABDA wants to make sure that there is sustainable infrastructure province wide.
- Inside industry – bottle caps are a Workers' Compensation issue. Currently 12 people are on leave because of carpal tunnel syndrome.
- Would like to see harmonization between provinces, however BC and Saskatchewan are not consistent.
- 3 permits issued for new bottle depots in the past year.
- View is milk containers would be an improvement to the system.
- Website – [www.bcmb.ab.ca](http://www.bcmb.ab.ca)

**Moved by Alvin Billings:**

**That we accept Jeff Linton's report for information purposes.**

**...Carried.**

## **6. OLD BUSINESS**

### **a) Meeting with Minister of Environment**

- Minister wants additional detail in how Northern CARE will become more self-sufficient. Northern CARE was 50% self-sufficient two years ago. However, requests for more programs and increase in travel have increased expenses.
- 50% cut in funding in 2005
- No funding in 2006/2007
- Have used GIC reserves to continue operating
- Need to focus on the positive – have facilitated municipalities to adopt locations for government programs, stress the rural factor; promote use of programs.
- Need to look at terminology – advocacy funding instead of capital funding.

**Moved by James Waikle:**

**That a letter be sent to the minister outlining and addressing the above points.**

**...CARRIED.**

**b) Northern MLA Meeting**

- It is imperative that Northern CARE meet with the Northern MLAs prior to the Minister making a final decision regarding future funding.

**Moved by Pat Jacobs:**

**That the Executive Director set up a meeting with the Northern MLAs and provide them with a copy of the 3 year Business Plan and financial information.**

**...CARRIED.**

**c) Scrap Metal Questionnaire**

- Steve Madden put together a metals survey directed toward streamlining 26 sites
- Recyclers want approximately 100 tonne to bring out the baler
- Working regionally will benefit both municipalities and recyclers
- NEXT STEP – need to know where the main landfill site or WTS are located to determine if recyclers are interested in collecting regionally.
- Municipalities should report to Steve & Steve will plot on a map. Storage capacity should also be reported.

**Moved by Helen Rice:**

**That Northern CARE attempt to obtain confirmation (electronically) of a desire to participate regionally on a metals collection program.**

**...Carried.**

**d) Auto Mercury Switches**

- Executive Director provided a handout.
- Grande Prairie has a residential program in place for fluorescent bulb recycling.

**Moved by Helen Rice:**

**That we accept for information the handout on mercury switches, with a call to action encouraging municipalities to adopt programs for items containing mercury.**

**...Carried.**

**Moved by Uli Wolf:**

**That a letter be sent to Alberta Environment encouraging them to consider including a program to recycle fluorescent light tubes under the umbrella of ARMA.**

**...Carried.**

**e) Letter to City of Grande Prairie and County of Grande Prairie**

**Moved by Pat Jacobs:**

**That we accept the letters for information purposes.**

**...Carried**

**f) Letter to Recycle Plus**

- Defer to next meeting as Linda McDonald and the chair of Recycle Plus are working together to compile information and will then arrange for the executive from the two organizations to meet.

**7. NEW BUSINESS**

**a) Tire Shred – Rob Smith**

- Will be recycling the 50<sup>th</sup> million tire this year
- TRA has been using up surpluses to offset operational costs
- Looking at OTR and medium truck tire advance disposal fees because the passenger tire is subsidizing these larger tires.
- Tire shred is expensive compared to aggregate; cost to the program for tire shred is \$100,000.
- Looking at putting a flat rate on transportation of shred to municipalities within a defined region to keep it fair to municipalities.
- Uli Wolf suggested Northern CARE investigate the possibility of a mobile shredder in order to have processing capability in the North as the issue is creating stockpiles of tires and stockpiles of shred.

**Moved by Jerrod Peckford:**

**That we receive Rob's report for information purposes.**

**...Carried.**

**Recess for lunch from 12:30 PM to 1:25 PM**

**b) Manitoba Metals**

- Defer to June meeting - requires additional information which will be obtained at the Recycling Committee meeting on April 30.

**c) Proposed Regional Container Partnership Program with Nunavut**

- Defer - information will be brought to June board meeting

**d) UPS Back-up Batteries**

- Uninterrupted power supply (UPS) batteries are sealed lead acid rechargeable units for computers
- Extremely hazardous. Future Shop and Staples are not aware of the hazardous nature nor are they aware of any initiatives to recycle them in Alberta

**Moved by Uli Wolf:**

**That a letter be sent to ARMA, with a copy to the Minister, requesting UPS batteries be included in the electronics recycling program as a peripheral.**

**...Carried.**

**e) Provincial Transportation/Recycling Collection Project – Rob Smith/Linda McDonald**

- Need to communicate to the Minister how Northern CARE will reach sustainability

- Need to look into a small business plan to transport recyclables throughout the province from small communities to hub communities thereby increasing material handling by the hubs.
- Other initiatives include the purchase of a litter vacuum, portable crusher and tire shredder
- Would like to put forward a business plan outline for the next meeting that will explain what to do, how to do it, do we do further studies to determine viability.
- Will present a provincial strategy at the next meeting.
- Check into a low-emission vehicle for transporting materials.

**Moved by Rob Smith:**

**That we accept the above report for information purposes.**

**...Carried.**

**f) Letter to the Minister – Linda McDonald**

**Moved by Gary Pollock:**

**That Northern CARE look at some sort of funding for advocacy; change the existing wording which would then cover more of the actual work Northern CARE performs.**

**...Carried.**

**8. OTHER NEW BUSINESS**

- Question put forth by the MD of Greenview #16 asking if any members have issues regarding liability insurance at 'Take It or Leave It' sites.
- Contact City of Airdrie or Edson Recycling Society for information as both these have been operating for approximately 10 years.
- Also contact Janet at AUMA on AMSC Insurance.

**9. INFORMATION ITEMS**

**a) Letter from Peace Citizens Recycling Society – Bottle Depots**

**Moved by Helen Rice:**

**That a response be sent to Peace Citizens Recycling Society indicating a copy of their letter is being forwarded to ABCRC for comment.**

**...Carried.**

**10. ROUND TABLE**

Sam Wipf – Town of Valleyview

- Will be busy with construction - Tender going out for low cost housing; building a vet clinic; building office for 5 doctors (currently have 3 doctors, guarantee for existing doctors that they will bring in a 4<sup>th</sup> doctor)

Tracy Boutilier – Albion Sands

- Down three position
- Preparing Annual Report

- 96.5% of hazardous waste is recycled
- working with Regional Municipality of Wood Buffalo to compost bio-solid wastes

Janet Altmiks – APRA

- Set up 3 pilot programs for collection of agricultural plastic in St. Paul, Lethbridge County and Mountain View Waste

Jerrod Peckford - Regional Municipality of Wood Buffalo

- Solid Waste Master Plan has been presented to council
- Process of going to FCM for Phase II of landfill gas study

Larry Speers – Athabasca County

- Impressed with the conference
- Pleased with the leadership of Rob Smith from Athabasca Regional Waste Services Commission
- A lot of residential construction in area – built a multi-plex centre; old building will be torn down
- New senior's housing project underway

Nathan Taylor – Town of Smoky Lake

- On Evergreen Waste Management Commission board
- Will be setting up milk container collection within the next month
- Complaints by one individual about nails on road at regional landfill site
- C & D Waste – looking at ways of writing policy for landfill to remove wood, shingles, etc. to split our various wastes

Jane Kalyn – Northern Sunrise County/East Peace Regional Landfill

- Chris Alm has retired
- Stepped into supervisor position on February 1<sup>st</sup>
- Constructing three industrial waste sites at a cost of \$1 million
- C & D – separate out as much wood as possible

Jule Asterisk – Regional Environmental Action Committee

- New municipal building going up at Saw Ridge Mall
- New project – write project to spread message of sustainability
- Will participate in 'Pitch In' week

Bonnie Raho – REAC

- Solar renewable energy – currently have 3 sites, planning a 4<sup>th</sup> site at Slave Lake Bird Observatory. Unlike nuclear energy, no toxic waste generated
- REAC now a charitable society

Mark Pickering – Town of Swan Hills

- Are polling businesses as will likely pass a bylaw banning plastic bags
- Started selling reusable bags at most businesses
- Annual clean-up week end of May; AB Environment will be present
- Planned landscaping day
- Biggest issues is OCC; Super A had a compactor which broke down

- Setting up recycle bin in collaboration with businesses to collect OCC from residents over a 1 week period
- Setting up Environmental Stewardship Award to recognize steps taken by businesses to be 'Green'
- Scrap metal issue at landfill
- Enough stockpiled fibreglass and old tanks that would fill up 50% of new cell. Plan to cease accepting this material from Oil & Gas Industry

#### Smoky Lake Landfill

- Waiting for compactor, currently using D6

#### Tom Burton – MD of Greenview

- Environmental coordinator quit
- In process of calling for tenders for a couple of landfill sites

#### Rob Smith – Athabasca Regional Waste Management Services Commission

- New hotels & Canadian Tire coming to community; CRD waste will be big
- Class 2 landfill complete this summer

#### Lyle Hoffman – Hoffman Consulting

- Working with municipalities going over current contracts for eWaste and other recyclables
- Need to review what you can get for various commodities and not just take the brokers word
- Willing to assist municipalities in this area

#### Hussein Elkadri – Cold Lake Recycling Centre

- Hope to assist MD of Bonnyville with recycling
- Lost Town of Bonnyville recycling contract
- Still recycling for Cold Lake

#### Leora MacKinnon - Town of Fox Creek (filling in for Owen Farnell)

- Having trouble with OCC and businesses
- Round-up in May and two appliance pick-ups – one in May and one in fall

#### Jim Cheverie – Town of Bonnyville

- Disappointed government has not yet announced increase in bottle deposits
- Toxic round-up – disappointed still no bins for old paint

#### Roy Doonanco – Beaver River Regional Waste Management Commission

- Two major WTS under construction
- 5 satellite sites

#### Dale McQueen - Woodlands County

- Cleaned up all oil containers
- Collection of used oil not in place

- Problems with litter in ditches as a result of losing garbage from loads going to landfill; tarping bylaw may be an option
- Lots of white metal showing up on weekends from outside area. May have to start charging
- Nuclear talk is a big issue around Whitecourt

Alvin Billings – MD of Big Lakes

- Read ethanol and bio-fuels are not all they are cracked up to be; costs 25% more to produce than what it is worth; emissions are the same as gas

Helen Rice – City of Grande Prairie

- Eco-centre, landfill and bottle depot have collection of bottles for Charity of the Month – average take is \$5,000/month
- Helen filed application for Northern CARE to help fund school presentations

Uli Wolf – Aquatera

- Connected first nine horizontal gas wells
- Currently running 200 cubic feet/minute of landfill gas
- Landfill tip fee reduced April 1 for select materials

Roberta Windrum – Alberta Dairy Council

- Still no word from Minister on decision to place milk into deposit program

James Waikle - High Prairie

- 57,564 kgs waste from recycle bins
- 9 year old student presented plan to council for town clean-up along with budget. Encouraged student to coordinate with schools during clean-up week
- Clean-up week – supply dumpsters
- IGA had significant fire in dumpster which filled the store with toxic smoke; \$4 million worth of merchandise had to be land filled
- Rec Plex opened

Linda McDonald – Northern CARE

- Received request from FOIP to send any correspondence regarding nuclear power in Whitecourt
- General outline for conference is complete; have to line up speakers

## **11. NEXT MEETING DATE AND LOCATION**

Nest meeting will be held at Nisku Inn and Conference Centre on June 13 at 10 AM

## **10. ADJOURNMENT**

Chairperson Waikle declared the meeting adjourned at 3:00 p.m.