

## MINUTES

Peace Region Waste Reduction Action Committee Meeting  
2:30 p.m. Friday, November 14, 2003  
County of Grande Prairie No. 1 Office, Clairmont, AB

### ATTENDANCE

|                    |  |
|--------------------|--|
| Veronica Andruchiw | MD of Big Lakes  |
| Darren Lubeck      | North Peace Regional Waste Management<br>Services Commission |
| Pat Jacobs         | County of Grande Prairie                                     |
| May Rowe           | Long Lake Waste Mgmt Commission                              |
| Sam Wipf           | Town of Valleyview   |
| Linda McDonald     | Northern CARE  |
| Ed Tollefson       | MD of Greenview  |
| James Scott        | MD of Greenview  |
| Helen Hausler      | Town of Falher, Village of Girouxville                       |
| Derek Gasper       | Recycle Plus   |
| Ivan Hegland       | Town of Beaverlodge  |
| Gordon Mach        | County of Grande Prairie                                     |
| Mary Ann Eckstrom  | County of Grande Prairie                                     |
| Owen Farnel        | Town of Fox Creek  |
| Uli Wolf           | Aquatera & City of Grande Prairie                            |
| Michele Coutu      | Mackenzie Municipal Services Agency                          |

#### 1. Call to Order

M. Rowe called the meeting to order at 2:30 pm.

#### 2. Introductions

M. Rowe asked everyone to introduce him or herself.

#### 3. Welcoming Remarks

P. Jacobs welcomed everyone to the County of Grande Prairie and invited everyone to take a tour of their new office building after the meeting.

#### 4. Chairman's Report

M. Rowe stated that she would be stepping down as Chair of the Peace Region Waste Reduction Action Committee and opened the floor to nominations for the position of Chairman.

#### 5. Appointment of Chairman

V. Andruchiw nominated Pat Jacobs for the position of Chairman.

P. Jacobs declined the nomination.

P. Jacobs nominated V. Andruchiw for the position of Chairman.

V. Andruchiw accepted the nomination.

S. Wipf moved nominations cease. O. Farnel seconded the motion. **CARRIED**

Results declared: V. Andruchiw elected Chairman of the Peace Region Waste Reduction Action Committee

**6a Adoption of the Agenda**

Additions: 11c – Correspondence

Deletions: 7b – Business Arising from the Minutes

M. Rowe moved adoption of the Agenda with amendments. S. Wipf seconded the motion. **CARRIED**

**6b Adoption of the Minutes of September 11, 2002**

P. Jacobs moved to adopt the minutes as presented. I. Hegland seconded the motion. **CARRIED**

**7. Business Arising from the Minutes**

**a. Website Database Submissions**

L. McDonald stated that she had previously requested that members provide brief overviews of waste management operations, information and contact information of their municipalities and organizations for posting on our website. To date, she has only received one submission from the Town of Elk Point. She requested that each member to go back to their municipality and put together a summary and forward it to her in Leduc or to Michele at the office in Berwyn. It will be a valuable resource for all members to easily access on the website.

**8. Northern Coordinated Action for Recycling Enterprises**

**a. Executive Director's Report**

L. McDonald presented her Executive Director's Report.

O. Farnel moved to accept the Executive Director's Report as presented. M. Rowe seconded the motion. **CARRIED**

**9. New Business**

**a. Northern CARE Ink - Ink Cartridge Program**

L. McDonald has contracted Pat Zarubiak to research fax numbers for approximately 5000 businesses, hospitals and health units, schools, industry, and municipalities in northern Alberta. To date (November 14, 2003) 587 faxes have been sent out and we've received 25% confirmed registrations into the program, which means 146 partners will contribute approximately \$2900.00. (Costs incurred to date total \$570.00).

**b. Worm Composting School Presentations**

L. McDonald informed members that Northern CARE currently has 78 registered requests for Worm Composting presentations. The Board approved a contract person (Jolie Reeves) to complete these presentations, prior to the deadline of mid-December, 2003 so Northern CARE can recover its funding from Shell Canada. This program has been an ongoing for the last 2 and half years. The stats are as follows:

66 presentations were completed by past Executive Director  
31 presentations have been completed as of today (Nov 14)  
20 will be completed in December 2003

Challenges? Schools have certain dates to complete the Waste in Our World curriculum and the deadline for completing the project to receive the remaining grant funds. At one point recently, J. Reeves made presentations to schools in the northeast while L. McDonald assisted by making presentations in the northwest. When class or student numbers ranged between 60-135, they provided 2 presentations simultaneously in the same school.

Northern CARE had requests for presentations from northern remote areas such as Keg River and Trout Lake, as well as two Hutterite Colonies.

It will be unfeasible to complete the remaining 27 of the 150 presentations that were stipulated in the request for funding, but should receive a pro-rated amount for the 123 that have been completed. Next year Northern CARE will request funding not only for the worm program but for Recycling 101 sessions.

L. McDonald's assessment of this program is that it is a worthwhile project to continue. This program promotes recycling education and the awareness of Northern CARE. The spin off is that schools are now requesting education workshops on general recycling for different classes, such as Grade 7 to Grade 9.

L. McDonald stated that she would recommend this project continue, but only for schools within our member municipalities, however, further funding would be required on an on-going basis if this were to continue. This project was originally offered to all of the schools in northern Alberta (150). She has also made two presentations for Alberta Environment in the Barrhead region as they had not hired someone in time to do them.

**c. 2003 Northern Alberta Recycling Workshop & Trade Fair**

The workshop was a huge success and the feedback from people attending, as well as speakers has been excellent. Northern CARE made a profit of approximately \$11,000.00 even though more money was spent this year than previous years ( due in part by the distance of a number of speakers, 10<sup>th</sup> Anniversary celebrations, gifts, etc.). Maxus and EPS Canada have both already inquired about participating in next year's workshop.

**d. Executive Director – New Business**

1. PRWRAC – to meet more frequently this coming year. PRWRAC is a sub-committee under Northern CARE and requires meetings to deal with the challenges facing the north-western Alberta.
2. Will be requesting that Northern CARE Board of Directors pass a resolution to include an additional representative from each municipality either a Public Works Manager, Landfill Manager or Administrator to attend the Board meetings. This is important for the upcoming new year,

as Northern CARE is looking at additional new programs and the need for information from these representatives is vital. I have discovered that some of key people who work with recycling and waste management are not aware of some of the Northern CARE initiatives. I will also be presenting a "Needs Assessment Survey" for our members to address, which requires input from these new representatives. There are 4 meetings/year, so any financial hardship should be bearable.

3. Northern CARE Chairman, G. Pollock and I will be meeting with the Minister of Environment, Dr. Lorne Taylor in mid-December. Please bring your concerns to the table at the Dec 5<sup>th</sup> Board Meeting.
4. C. Della Costa will be our speaker at the Dec 5<sup>th</sup> Northern CARE Board Meeting. She will be providing an overview of the E-waste stewardship program being done by the Alberta government. Northern CARE is a stakeholder in this process - I will be attending the meeting dealing with e-waste on Dec 1<sup>st</sup>, 2003.
5. I was invited to attend a meeting with NADC Council and northern MLA's on November 27, 2003 to give an overview of Northern CARE, inform of present and future developments, as well as to answer any questions.
6. I will be presenting a Recycling 101 Workshop at Buffalo Lake Metis Settlement on Dec 8<sup>th</sup>, 2003.
7. I will have an update of the Transportation Study being done by the RCA at the next Board Meeting.
8. My request for updating the web site information hasn't been successful. Elk Point and Slave Lake have provided a brief overview of their operation and submitted pictures of their sites and equipment used. (Trucks, bins, etc). I would ask that you email my office with this information, so we can expand our web site to include our entire member's information as soon as possible. I will be applying for funding to upgrade our web site.
9. We have two applications on the table for school bins in Grande Prairie – St. Clements School and Holy Cross Catholic School. Holy Cross Catholic School will receive funding at the end of November and St. Clements will receive approval in the spring of 2004.
10. We have 3 Videos in the Northern CARE library – These can be lent out on request.
  1. Turning Down the Heat – Wind power Energy Revolution by David Suzuki
  2. My Life as a Plastic Bottle – J. Asterisk/High Prairie Action Committee
  3. Wormania – Mary Appelhop – Queen of Worm Composting
11. I will be presenting a new business proposal on behalf of Northern CARE at the Board Meeting, so I am requesting that all members attend for

input, discussion and resolution. This is very important meeting as we enter into the new year. Northern CARE will be restructuring with growth, and new ventures.

**e. Rycroft Landfill Sale**

It was noted that the Spirit River Landfill located near Rycroft has been sold to WasteWorks Inc (parent company is Hazco Environmental Services Ltd of Calgary). No further information was provided.

**10. Committee Reports**

**Tire Recycling** – M. Rowe stated that the Tire Recycling Management Association approached her to put forth a proposal to build a holding area for recycled tires brought to the landfill. They did all of the calculations for a 10” deep compacted gravel pad, 100 concrete divider blocks, and a 200’ gravel road for the trucks to use to load the tires. Their proposal came under the budgeted amount of \$30,000 and was therefore approved.

**Glass – Plastics – Paper** – D. Gasper, the new General Manager for Recycle Plus, stated that he was new to the position and would be able to provide a better report at the next meeting.

**Special Wastes** – G. Neurohr from Alberta Environment was unable to attend the meeting.

**Education/Public Awareness** – Linda McDonald spoke to this during *9d: Executive Director – New Business*

**11. Information**

**a. Sign Up to Recycle – Rechargeable Battery Recycling Corporation**

L. McDonald provided members with information regarding the RBRC Program and noted that anyone who signed up was invited to meet the new spokesman for the RBRC, Mr. Guy Lafleur in Edmonton November 20.

**b. E-Waste News Releases**

L. McDonald stated that the Electronic Product Stewardship Canada is looking at solutions to take care and monitor e-waste on a national level. Alberta Environment is involved as well but they are formulating a provincial plan.

U. Wolfe stated that he hopes that the Government of Alberta and the EPSC don't make the same mistake as when they focussed on only recycling "highway tires". Today, there are an abundance of off-road tires that aren't being recycled because there wasn't a plan implemented to deal with them after the initial program was instituted. There has to be a solution for all e-waste. L. McDonald agreed and suggested a multi-phase program be considered within the agreement for whoever will be administering the stewardship program. She will be attending the ewaste steering committee meeting and will provide members with any information available.

## 12. Round Table

M. Rowe requested any information on companies who collect white metals. D. Lubeck suggested she contact Big Meadow Salvage, High Prairie. Deuce Disposal was also suggested, however he only collects in the Slave Lake area.

O. Farnel stated that the Town of Fox Creek received \$38,000 in grant funds from the Municipal 2000 Sponsor Grant Program to start up a cardboard recycler.

G. Mach stated that the County of Grande Prairie received funding from the TRMA for a paved tire pad at the Clairmont Landfill. Next year, funding will allow for the construction of a pad at the regional landfill.

S. Wipf's concern was where to store e-waste and batteries. L. McDonald questioned if members would support a stewardship program to collect various recyclables from its member municipalities.

D. Lubeck stated that Hines Creek Park Mart takes old batteries, shrink wraps them. One of the suppliers picks them up and pays \$.30 for each. L. McDonald told members that she was inquiring on purchasing 2 trucks to haul recyclables from the both the northeast and northwest. There would require a great deal of funding, however, Northern CARE is now a charitable organization who can give charitable receipts for donations. D. Lubeck suggested that if this were to go ahead, to ensure that a forklift be attached to the trucks for easy pickup of recyclables.

He also is looking for a mobile concrete crusher if anyone has information. U. Wolfe stated that Grande Prairie has hired mobile crushers in the past. L. McDonald will research companies with mobile concrete crushers.

M. Coutu stated that she had spoken to him prior to the meeting regarding the Resource Recover Grant Program. Since Alberta Environment's Waste Action Plan was being reviewed, funding for the RRGP was put on hold until the Waste Action Plan is finalized. He did indicate that any funds available have been currently designated for waste management commissions, however, if municipalities require funding for recycling depots, Northern CARE should submit an application on their behalf. There would be no guarantee for funding but it would indicate that the need for funding recycling initiatives is in fact required

U. Wolfe stated that Aquatera has a e-waste storage facility that will accept everything electronic (except fridges). They have a drop & shop at the transfer sites and landfill and are expanding the recycling centre to also include building materials

D. Gasper invited members to tour the Recycle Plus & Eco Centre (owned by Aquatera but run by Recycle Plus) facilities and informed them that Recycle Plus also provides tours to schools and organizations.

V. Andruchiw stated that the regional landfill is going well but noted that operators are taking caution on what is being accepted. Transfer sites are being upgraded and they have a drop & shop for reusable products.

**13. Next Meeting and Location**

Members discussed the idea of scheduled meetings in 2004 stating that it is a good idea – it would make everyone conscious and aware of keeping the PRWRAC progressing.

The next PRWRAC meeting is scheduled for February 20, 2004 at 2:00 p.m. and will be hosted by the MD of Big Lakes or possibly co-hosted with the Town of High Prairie.

**14. Adjournment**

E. Tollefson moved to adjourn the meeting at 4:30 p.m. P. Jacobs seconded the motion. **CARRIED**